

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William Allen Middle School
February 21, 2023 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2022
- B. Notice filed with the Burlington County Times on July 1, 2022

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mrs. Melissa Arcaro Burns
Mrs. Jill Fallows Macaluso
Dr. Brooke Mailhiot
Mrs. Danielle Miller
Mrs. Claudine Morano
Ms. Lauren Romano
Mr. Maurice Weeks

Mrs. Cheryl Makopoulos, Vice President
Mr. Mark Villanueva, President

Mr. John Comegno, Esq., Solicitor
Mr. Joseph Bollendorf, Interim Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Dr. David Tate, Director of Special Education
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters
- BOE Ethics Training

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #23-215:

January 26, 2023 Executive Session
January 26, 2023 Regular Meeting

February 9, 2023 Executive Session
February 9, 2023 Special Meeting

Moved by: _____ Second: _____ Vote: _____

B. President’s Remarks

C. Superintendent’s Update

D. Fall 2022 Start Strong Assessment Presentation – Dr. Karen Benton

E. Student Board Representative Reports

- 1. Lucas Megill and Peyton Emmel, Seniors
- 2. Jack Brittain, Junior
- 3. Ameen Kazmi, Sophomore
- 4. Dominic Gorman, Freshman

F. Board Committee Reports – Questions and Comments

- 1. Communications – Jill Fallows Macaluso
- 2. Curriculum – Lauren Romano
- 3. Finance and Operations – Maurice Weeks
- 4. Policy – Claudine Morano

G. Off-Board Committee Updates

H. Public Comment on Agenda Items

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. This Public Comment Section is for comments related to specific items on the Board’s agenda. There is an opportunity for public comment on non-agenda related items later in the meeting.

When called upon to speak, please provide your name and home address, and keep your comments to three minutes. Please direct your comments to the Board, not to individual members of the Board or Administration, but note that this is not a discussion or Q&A.

Under New Jersey law, the Board shall not discuss personnel matters in public. The Board President may refer questions or requests for action to staff for response at a later date.

Speakers are reminded that comments should be respectful and maintain a level of decorum appropriate for a meeting of a public body. Defamatory or abusive remarks are always out of order.

Thank you for your consideration of others, and for taking the time to make your public comment.

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VIII. Reports to the Board

A. Business Administrator/Board Secretary

- 1. Financial Reports of the Board Secy.** – December, 2022 – Exhibit #23-216
- 2. Treasurer’s Report** – December, 2022 – Exhibit #23-217
- 3. Cafeteria Report** – December, 2022 and January, 2023 – Exhibit #23-218

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of December, 2022 attached as Exhibit #23-219.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$8,340,959.44 attached as Exhibit #23-220.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

IX. Recommendations of the Superintendent

A. 2023 – 2024 School Calendar

The 2023-2024 School Calendar is submitted for Board approval.

MOTION:

I recommend that the Board approve the 2023-2024 School Calendar attached as Exhibit #23-221.

Moved by: _____ Second: _____ Vote: _____

B. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policy be entered on first reading:

- Policy 0143.2 High School Student Representative to the Board of Education
- Policy 3125 Employment of Teaching Staff Members
- Policy 5460 High School Graduation
- Policy 5722 Student Journalism

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #23-222.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policy be entered on second reading:

- Policy 0163 Quorum

MOTION:

I recommend that the Board enter and adopt on second reading the Policy listed above as Exhibit #23-223.

Approval of Items 1 – 2:

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Homeless Instruction 2022-2023

Approval is requested for Home Instruction for students during the 2022-2023 school year.

MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #23-224 for the 2022-2023 school year.

2. Special Education Out-of-District Placements 2022-2023

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placement listed on Exhibit #23-225 for the 2022-23 school year at the location indicated at the approved tuition rates with transportation provided.

3. Special Education Services Contract

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #23-226 with SJ Behavior Services to provide consulting and school-based services for students with an Individual Education Plan.

4. Special Education Services Contract

MOTION:

I recommend that the Board approve the modified agreement to extend the term date of the contract with Sarah Blaikie to serve as a LTS Social Worker at the Upper Elementary School, attached as Exhibit #23-227.

Approval of Items 1 - 4:

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #23-228.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #23-229.

3. Donations

MOTION:

I recommend the Board accept the following donations:

- Garden sign donated by the Moorestown Education Association to be installed at Roberts Elementary School valued at \$1,162.46
- (9) \$25 gift cards (\$225 total) from Dick's Sporting Goods to be used to purchase licenses for the HS special education program
- Up to \$3,000 from the Moorestown Education Foundation to be used for the Moorestown Township Science Fair on March 29th
- \$2,000 from POWER Engineers to be used for the Moorestown Township Science Fair on March 29th
- \$500 from YARDS Science to be used for the Moorestown Township Science Fair on March 29th
- \$500 from 2S2 Communications to be used for the Moorestown Township Science Fair on March 29th
- \$250 from the Moorestown Home and School Association to be used for the Moorestown Township Science Fair on March 29th

4. Student Field Trips

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2022-23 school year as listed in Exhibit #23-230.

5. Middle School and High School Athletic Schedules – Spring 2023

MOTION:

I recommend the Board approve the Middle School and High School Spring 2023 athletic schedules as listed in Exhibit #23-231.

6. Joint Transportation Agreement – Sending

Approval of the following Joint Transportation Agreement which will allow Moorestown to participate in transportation services coordinated with Lenape Regional High School District for two (2) students with special needs.

MOTION:

I recommend the Board approve a Joint Transportation Agreement with Lenape Regional High School District Board of Education for 9/1/22 to 6/30/23 in the amount of \$35.93 per diem, per student for 180 days, totaling \$12,934.80.

7. Joint Transportation Agreement – Receiving

Approval of the following Joint Transportation Agreement which will allow Moorestown to participate in transportation services coordinated with Delran School District for a student with special needs.

MOTION:

I recommend the Board approve a Joint Transportation Agreement with Delran School District Board of Education for 1/1/23 to 6/30/23 in the amount of \$97.55 per diem, per student for 90 days, totaling \$8,779.50.

8. 2023 - 2024 Extended Day Care (EDC) Tuition Rates

MOTION:

I recommend the Board approve the 2023-2024 Extended Day Care (EDC) tuition rates attached as Exhibit #23-232.

9. FY2023 Emergent and Capital Maintenance Needs Grant – Round 2

The Moorestown Township Public Schools' FY2023 Emergent and Capital Maintenance Needs Grant requires Board of Education approval. This grant in the amount of \$97,932 will be utilized for all costs associated with window replacements and repairs at the Upper Elementary School including architect and engineering costs.

MOTION:

I recommend that the Board hereby authorize the submission of the FY2023 Emergent and Capital Maintenance Needs Grant, and accepts the grant award of these funds upon the subsequent approval of the application.

10. Proprietary Product Purchase

WHEREAS, Moorestown Township School Districts Upper Elementary School is in need of certain repairs and upgrades to building window systems:

WHEREAS, the necessary upgrades require proprietary balance systems to integrate with the existing window structure and system; and

WHEREAS, N.J.S.A. 18A:18A-5(a)(9) provides that equipment repair service if in the nature of an extraordinary unspecifiable service and necessary parts furnished in connection with such services;

WHEREAS, the proprietary balance systems are necessary for the safety and security of the Upper Elementary School, and the use of goods or services other than the proprietary balance systems undermine the functionality of the windows; and

WHEREAS, Window Repair Systems, Inc., is the exclusive provider of the necessary balance systems to retrofit the windows.

NOW, BE IT RESOLVED by Moorestown as follows:

Section 1. That the provision of equipment repair service is in the nature of an extraordinary unspecifiable service and the necessary proprietary window balance systems is a necessary and appropriate use of the funds allotted to make repairs to the windows at the Upper Elementary School.

Section 2. That Moorestown hereby authorizes the School Business Administrator/Board Secretary to execute a contract with Window Repair Systems, Inc. for the necessary parts and upgrades to the Upper Elementary School windows to N.J.S.A. 18A:18A-5(a)(9) in the amount not to exceed \$40,000.

11. Independent Contractor Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #23-233 with Jodi Lennon to provide payroll services for the District.

12. Parent/Legal Guardian Agreement for Transportation

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Transportation Agreement between Student #8260061 and the Moorestown Township Board of Education attached as Exhibit #23-234.

Approval of Items 1 – 12:

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

- 1. **Appointments** - Exhibit #23-235
- 2. **Retirement** - Exhibit #23-236
- 3. **Resignation** - Exhibit #23-237
- 4. **Leaves of Absence** - Exhibit #23-238
- 5. **Substitutes** - Exhibit #23-239
- 6. **Change in Assignment** - Exhibit #23-240
- 7. **Additional Hours** - Exhibit #23-241
- 8. **Athletics/Co-Curricular/Clubs** - Exhibit #23-242
- 9. **Extension of Contract** - Exhibit #23-243
- 10. **Movement on Salary Guide** - Exhibit #23-244

11. Presenters - Exhibit #23-245

12. Summer Enrichment Camp Instructors - Exhibit #23-246

Approval of Items 1 – 12:

Moved by: _____ Second: _____ Roll Call Vote: _____

X. Suspensions

A. Suspensions – Exhibit #23-247

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - UES - #3
 - HS - #5

- Unsubstantiated
 - UES - #4
 - WAMS - #3

Moved by: _____ Second: _____ Vote: _____

XI. Informational Only

A. Enrollment Information – February 1, 2023

School	2021-2022	2022-2023
High School	1284	1268
Middle School	607	623
Upper Elementary School	864	869
Elementary School	<u>1094</u>	<u>1135</u>
Total	3849	3895

XII. Old Business

XIII. New Business

XIV. Public Comment

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A. Open Public Comment

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B. Public Comment

C. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

XV. Good of the Order

XVI. Adjournment

Moved by: _____ Second: _____ Vote: _____